



Communities Experiencing Racial Inequality III

Application Form

Section 1 - Contact Details	
Name of Community Group	
Address of Community Group (including Postcode)	
Website (if you have one) If not, social media handle.	
Name and email address of the Main Contact Person (the individual who is best placed to provide further information about the Community Group and the grant application)	
Position of the main Contact Person	
Telephone number for the main contact person	
Are you working in partnership with any organisation? If yes, please provide the name of the partner organisation.	

Section 2 –What type of Community Group are you? Please mark 'X' as appropriate and insert Charity number where applicable

Type of Community Group	Please mark 'X' as appropriate	Charity Number
Registered Charity		
Scottish Charitable Incorporated Organisation		
Company limited by guarantees		
Community Interest Company		
Unincorporated community group, club or association		

Section 3 - Financial Details

What was your total income in the last accounting year? (Answer if applicable)	
Bank Account Name (as shown on the Group's bank statement/cheque book)	
Bank account number (8 digits)	
Bank sort code (6 digits - no spaces or dashes)	

Section 4 – Organisation and Funding Details

Briefly describe your organisation (maximum 300 words)		
Where will this project take place? (Please mark 'X' as appropriate)	Within local neighbourhood	
	Across several neighbourhoods	
	Town or City-wide	
	Within one local authority	
	Across several local authorities	
Please state the main location where this project will take place		
What project or activities do you want us to fund (activities to be undertaken to justify funding: maximum 400 words)		
Do you have a theory of change for the proposed project? Please Mark 'X' as appropriate. If yes, kindly upload with the rest of the documents.	Yes	No
Which group will the project focus on?	Focus Group	Please Mark 'X' as appropriate
	Children (up to 18 years)	
	Youth	
	Women	

	Families	
	People with disabilities	
	Single parents	
	Migrants	
	Unemployed	
	Other equalities group (please specify)	
Please indicate the anticipated number of community members who will benefit from this project		
How did you arrive at this number?		
How will your project make the most of people, places and other resources within the community?(maximum 300 words)		
What are the issues or gaps within your community that the project will address? (maximum 300 words)		
Kindly tell us how members of the community you support have been involved in the design /delivery of your projects (maximum 300 words)		
How do you manage and account for finances within your organisation? What mechanisms do you have in place to ensure accountability, transparency, and effective governance?(maximum 300 words)		

Section 5 - Details of Grant Requested

What is the total cost of the project?		
How much are you requesting? (Note grants are a maximum of £25,000)		
Please provide a full breakdown of the total cost of project/activities (please see guidance notes for items we can fund)	Activity/Item Description	Amount (£)
	Total	



Section 6 - Evaluation

<p>What impacts do you anticipate from the project/activities/organisational development initiative. Please be specific (maximum 300 words).</p> <p>We will provide you with a reporting template at the end of grant to tell us how the money has been spent and</p>	
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the difference it made.	
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Section 7 - Case Study

Are you willing to use your project and its impact on your community members as a case study? This could include quotes and images. We will require these to evidence the impact of this project to the funders.	If yes, please provide contact details of individual that can assist with this if different from above.
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Declaration (Please Mark 'X' as applicable)

I certify that the information contained in this grant application is correct		
I certify that that I am authorised to make the application on behalf of the above-mentioned organisation		
I understand that decisions made by Next Step Initiative and any decision-making panel are final.		
I confirm that the following documents have been included (Please mark 'X' as appropriate)	Constitution	
	Safeguarding policy	
	Most recent bank account statement	

	<p>Audited annual account (Last financial year) or management accounts for unincorporated organisations.</p>	
<p>I am aware, and I agree that Next Step Initiative will retain our details on their database to process our Grant application (we will use the information you have provided to assist us in assessing your application and to administer any grant we award you).</p> <p>This information may also be used for our own research or for the research of other Grant making organisations.</p> <p>Please be aware that we will also use the contact information provided to contact you.</p> <p>If you have any concern (s) on any of these terms, kindly contact us at: grants@nextstepinitiative.org.uk</p>		
<p>Submission of this application implies your agreement to use the grant in accordance to the purpose detailed in this application.</p> <p>You will spend the grant within twelve months of the date of award.</p> <p>Upon completion of the project, you will submit a project evaluation report.</p>		



Please email completed application form and supporting documents to:
grants@nextstepinitiative.org.uk